



HÖGSKOLAN I GÄVLE

STYRDOKUMENT

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Regulations for Payment of tuition fees

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Introduction

In accordance to the Ordinance on Application Fees and Tuition Fees (2010:543) at University and University Colleges, students who are citizens of countries outside the European Union (EU), European Economic Area (EEA) or Switzerland, are required to pay a tuition fee for studies in Sweden.

Content

Students that at the time of application are not citizens in a country within the EU/EEA, or Switzerland, are required to pay application and tuition fees for university studies in Sweden.

Tuition fees

The tuition fee cover the education that the student has been admitted to and paid for. It covers instruction, lectures, examinations, course and examination certificates. It does not include health insurance, course literature, accommodation or living expenses. If an education has elective courses, the tuition fees cover courses up to 30 credits per semester.

The tuition fee must be the same for all students admitted at the same time to the same education and cannot be changed during the study time.

If the university has awarded a student a scholarship that relates to the tuition fee, the tuition fee may be reduced by an amount corresponding to the scholarship.

To be fully admitted the student must pay the tuition fee no later than the time that is decided. In cases where the education covers more than 30 credits, partial payment can be made for a decision on admission to take place. The first installment shall not be less than the tuition fee for the first 30 credits of the education.

A student who has paid a first installment and has commenced the education shall pay the remaining parts of the tuition fee per semester, 30 credits. Part payment of semester fee is not allowed.

Suspension

If the remaining parts of the tuition fee are not paid within the specified time, the university reminds the student to pay the fee within a certain time. If the fee is not paid within the time specified in the reminder, the student will be suspended from the programme immediately until the fee has been paid. The student will be informed of this in the reminder.

A decision on suspension means that the student may not participate in teaching, examinations or other activities within the framework of the education at the university. The university may also decide in an individual case that diplomas and course certificates may not be issued until the fee has been paid.

A decision to suspend a student who has not paid the tuition fee may be appealed to the Board of Appeal for the University. The committee's decision can not be appealed.

Deferment

In order to apply for a postponement, the tuition fee must be paid, since payment is required for admission. No application fee will be charged when the studies are to begin. The tuition fee shall be the same as when the student first was admitted when the deferment was granted. If the application is rejected, the student may apply for a refund.

Change of payment status

If a student's residency status changes (e.g. they have been granted European citizenship or changed the type of residence permit) they must submit documents to University of Gävle that certifies the change. A change in status does not affect the tuition fee for the semester that has already commenced, i.e. no reimbursements are possible.

Approved leave from studies

When a tuition fee paying student is allowed to continue their studies after an approved leave from studies, no application fee shall be charged. The tuition fee shall be the same amount as before the study break.

Transfer of credits

Students who are admitted to studies and transfer courses from previous studies will receive a reduced fee during the last semester where the reduction is calculated on the number of credits that has been transferred. An administrative fee of SEK 2500 will be added.

Research

Doctoral studies are free. The courses included in the research program are stated in the individual study plan, which means that they are free of charge, and may, if applicable, combined (and identical) with courses at the first level or advanced level.

Governing regulations

Ordinance on Application Fees and Tuition Fees (2010:543)

The Association of Swedish Higher Education Institutions (REK 2018:2)