Welcome to the University of Gävle and the Course English for Primary School teachers, 15 credits!

This course is full time course between weeks 35-44. I, Jessika Nilsson, am your course coordinator. Contact me on e-mail Jessika.v.nilsson@hig.se if you have any questions about this course

Syllabus and Timetable

Syllabus with course literature Kursplan

Course timetable Schema

Get Started with Your Studies!

To get started with your studies please follow these three steps. More information at *hig.se/newstudent*

1 ## Collect Your Computer Account

You can collect your computer account at hig.se/computeraccount two weeks before the semester starts. Your computer account consists of a username and a password and gives you access to the University web services.

2 ## Register for your courses

You must be registered on the course to attend lectures and sit exams. You will lose your place on the course if you do not register in time. Please register for your course via the Student Portal: studentportal.hig.se

Period for self-registration: 21 August – 3 sept
Are you conditionally admitted? This is what applies to you

3 ## Log in to Blackboard

The Blackboard platform is a web-based learning management system where you find your course material. You can access Blackboard the day after you register for your course. Log in to Blackboard.

Course	English for Primary School teachers campus
Course code	ENG508
Application Code	12506
Faculty	Faculty of Education and Business
Faculty secretary	Monika Karlsson
Contact Information	monika.karlsson @hig.se

Course Organisation

You will study four modules in total within this course.

0011 Basic language structure 3.5 credits
0020 English language proficiency 3.5 credits
0030 Children's literature 4 credits,
0040 English didactics 4 credits

Please note that modules 0011 and 0020 will be taught parallel and the same goes for modules 0030 and 0040. Teaching will start in week 35 where we will go straight into modules 0011 and 0020. A more detailed time table will be posted on Blackboard later on.

In order to be able to participate fully in our courses it is important that you prepare well for the seminars by reading instructed parts of the course literature. This is obligatory and vital in order to be able to participate in discussing particular models and issues brought up in the literature, rather than discussing topics in general. Therefore it is important that you get hold of the literature well in time for the relevant sessions. If you find it difficult to find a particular title within Sweden, ordering it from an international site, such as www.amazon.co.uk is one suggestion. There you might also be able to find the titles second hand for a good price.

For your written assignments you should follow standards and procedures for academic writing. That means for example that you make clear distinctions between arguments and thoughts of your own and those of others by using one of the standard systems for referencing. The University of Gävle does not accept cheating in any form. Plagiarism is a form of cheating, which means that you imitate or copy someone else's work such as a text, an image or a table, and present the material as your own. In order to confirm that you are aware of these rules you need to sign the plagiarism disclaimer below and either e-mail it to the e-mail address found at the beginning of the welcome letter or post it to: Högskolan i Gävle AUE- Engelska Att: Jessika Nilsson, 801 76 Gävle. Your texts and assignments will not be assessed unless we have received your signed document.

Communication

It is important that you register on Blackboard which will be our main channel for communication. This is where you will find material about our course such as the time table, instructions, assignments, power point presentations etc. This is also where the different instructors will post general announcements concerning the course and the individual sessions.

If you need support with any technical issues concerning Blackboard, our support service is glad to help at: support @hig.se

Registration for Written Exams

Registration for exams, including retakes, via KronoX is mandatory. You can register no earlier than five weeks before and no later than ten days before the exam. Please note that registrations will not be accepted beyond this time frame. If you are a distance study student and are unable to sit the exam on campus you can apply to sit the exam at another location. Applications must be submitted no later than three weeks prior to the exam. Contact your faculty for more information.

Course Evaluation

After completion of your course a web-based course evaluation questionnaire will be sent to your e-mail address. Your answers in the course evaluation are very valuable and your comments will help us improve and develop the course for the future. All students registered on the course will receive a course evaluation report with all answers compiled.

General Information

Library

The library is located in the middle of the campus and is open to everybody. Welcome to the library to activate your entrance card as a library card. You can reach all digital resources such as e-books and e-journals after logging in with your computer account. You can read more about the library services at hig.se/biblioteket

Campus

A map of the campus area is available at hig.se/newstudent

HIG Card

This card works as an entrance card and gives you access to doors and computer rooms. The card also works as a library card as well as a copy card. You can get the card at the reception desk at the Student Centre.

IT Support

This is where you turn if you encounter any problems regarding your computer account or any other IT related problems. The IT support is open for visits 09.00-15.00 in building 22, Monday to Friday. You can also contact them by telephone +46 (0)26 64 88 00 or email itsupport@hig.se

Course syllabus and Reading List

Find your syllabus at hig.se/syllabuses

Course Timetable

Registered students at the University of Gävle can find the course timetables in the Student Portal. If you are not registered, you may find course timetables through our online timetable search service at schema.hig.se

Student Accommodation

You need to apply for accommodation yourself. Please remember to do so in good time before your arrival. You can find information about how to apply for student accommodation at hig.se/newstudent

The Student Centre

At the Student Centre you will meet knowledgeable staff who can assist you in just about anything regarding your studies at the University of Gävle. The Student Centre is located in building 22. You can also find a café in the area and a TV display showing the daily timetabling. You can contact the Student Centre by email at studentcentrum@hig.se

Student support

Sometimes you need help to manage your studies and student life. At the University of Gävle we have several support functions to help you deal with various study-related situations, such as, for example, student health care and support for disabled students. For more information about student support at the University of Gävle, please visit hig.se/studiestod

Plagiarism

Plagiarism is defined in the following manner:
To take words, ideas, etc., from someone else's work and use them in one's own work without admitting one has done so. (*Longman Dictionary of Contemporary English,* 1990)

Students attending courses in English at Högskolan i Gävle are required to sign this plagiarism disclaimer. All work submitted to your instructor must be free of plagiarism. Please follow the rules discussed below. Students suspected of plagiarism will be referred to the college disciplinary board.

1. All direct quotation from primary and secondary sources must be enclosed in quotation marks, with the author's name and page number provided parenthetically or in a footnote or endnote.

Example of how a text from a secondary source is correctly cited:

Original from Barbara Christian's *Black Feminist Criticism*:
In many ways, Shug becomes the mother Celie never had, protecting her from Albert and giving her knowledge about her body and about the essential spirituality of the world.

Quote: It has been argued that in Alice Walker's *The Color Purple*, "Shug becomes the mother Celie never had, protecting her from Albert and giving her knowledge about her body and about the essential spirituality of the world" (Christian, 194).

Note that the quotation is enclosed in quotation marks, and that the quotation is followed by the author's name and the page number.

Example of incorrect usage (no quotation marks around quote):
*It has been argued that in Alice Walker's *The Color Purple,* Shug becomes the mother Celie never had (Christian, 194).

2. At the end of the text, under *Works Cited*, a full bibliographical entry with full publishing history is presented.

Example of a correct bibliographical or Works Cited entry:
Christian, Barbara. *Black Feminist Criticism: Perspectives on Black Women Writers*. New York: Pergamon Press, 1985.

3. When paraphrasing (describing or discussing someone else's ideas), the author must be acknowledged in the text or in a footnote or endnote.

Example of correct paraphrasing:
It has been argued that motherless Celie finds a nurturing substitute in the charismatic blues singer Shug, who successfully protects her from male abuse (Christian, 194).

Example of incorrect usage (use of Christian's phrase and claim, author not acknowledged):
*In Alice Walker's novel, Shug in fact becomes the mother Celie never had.
*In *The Color Purple*, Celie finds a new mother in Shug.

4. All translation of another author's work must be acknowledged as a translation and enclosed within quotation marks, with the author's name, publishing history, and page number cited.

5. The use of a completed assignment from another course is defined as plagiarism.

6. When students are asked to submit individual work for grading, the use of the same sentence, string of sentences, or paragraphs by more than one student is defined as plagiarism.

7. Unless authorized by your instructor, group work or other types of collaboration on take-home exams and individual assignments is plagiarism.

8. For material cited from the Internet, the complete Internet address should appear.

First give the title of the site, then the name of the editor (if given) followed by the date of publication or latest update and any sponsoring institution or organization. Finally, state the date of your access and the URL. This information should be provided parenthetically or in a footnote or endnote. Remember that the material used must be enclosed in quotation marks.

Example:
Linguistic Society of America. 1999. Linguistic Society of America. 23 August 2005
<http://www.lsadc.org/>

For more information on quotation and reference procedure, see the *MLA Handbook*, which is available in our library. In addition, it is your responsibility to discuss remaining questions that you have concerning the use of sources with your instructor.

I have read and fully understood these definitions of plagiarism and I hereby guarantee that all work I submit when studying English will be free from plagiarism

Date _____

Name_____

Signature_____