Welcome to the University of Gävle and the Course English, Online, 1-30 credits!

This course is full time between weeks 35-02. I, **Iulian Cananau**, am your course coordinator. Contact me via e-mail at **Iulian.Cananau@hig.se** if you have any questions about this course.

Syllabus and Timetable

Syllabus with course literature

For the course timetable, please read the class schedules posted by your instructors on Blackboard for their respective modules (see information on Blackboard below). You may also find the timetable here, but remember to always check Backboard for updates and real-time information on your class schedule.

Get Started with Your Studies!

To get started with your studies please follow these three steps. More information at *hig.se/newstudent*

1 Collect Your Computer Account

You can collect your computer account at hig.se/computeraccount two weeks before the semester starts. Your computer account consists of a username and a password and gives you access to the University web services.

2 Register for your courses

You must be registered on the course to attend lectures and sit exams. You will lose your place on the course if you do not register in time. Please register for your course via the Student Portal: studentportal.hig.se

Period for self-registration: August 21 – August 27
Are you conditionally admitted? This is what applies to you

3 Log in to Blackboard

The Blackboard platform is a web-based learning management system where you find your course material. You can access Blackboard the day after you register for your course. Log in to Blackboard.

Course	English 1-30 cr. itd
Course code	ENG015
Application Code	12500
Faculty	Faculty of Education and Business
Faculty secretary	Monika.Karlsson
Contact Information	Monika.Karlsson@hig.se

Course Organisation

The five modules of this course will be taught as follows: "Language Structure" will be taught throughout the first part of the term (weeks 35-44 or period 1) and "Written Communication" will be taught in parallel, from week 35 to week 42; then "World English" runs for three weeks (43-45). In the second half of the term, you will study "Contemporary Literature in English" (weeks 45-02) and "Culture, Ethnicity, Identity" (weeks 46-50). These are called modules for administrative purposes, but, since they cover quite different areas, are taught by different lecturers, and are assigned a number of credits each, they enjoy a certain degree of autonomy, which justifies referring to them as "courses", in everyday speech.

In two of the modules (Language Structure and Written Communication), you will study together with students enrolled in the Teacher Training Program. The first five weeks of the module Contemporary Literature in English will also be studied together with the teacher trainees.

Language Structure ends with a written exam on the HiG campus or at any authorized exam location, but, consistent with the principles of continuous assessment, all of the five modules feature compulsory written assignments (*examinerande uppgifter*) throughout their respective periods. More information about the content and assessment procedures for individual modules will be published by the instructors on the course site on Blackboard (see "Communication" below). Attendance of all online classes is strongly recommended. Learning is a process, and missing classes or not doing one's work as scheduled seriously impairs one's learning and overall performance. All of the five modules include student participation in their assessment procedures. The teaching usually consists of lectures and seminars, but each module has its own structure and policy with respect to the forms of teaching. For example, Written Communication has virtually no lectures, given its focus on writing practice, while Contemporary Literature in English features a mixture of lectures and seminars.

You should order all your course books in good time. A good idea is to get hold of the books indicated in the syllabus (*kursplan*) during the summer vacation. Only a selection of all the titles included in the bibliography for the module "Contemporary Literature in English" will be studied this term. Those texts are: Joseph Conrad's *Heart of Darkness*, Chinua Achebe's *Things Fall Apart*, Mark Haddon's *The Curious Incident of the Dog in the Night-Time,* Alice Walker's *The Color Purple*, Frank McCourt's *Angela's Ashes*, and David Malouf's *Remembering Babylon*. **In order to reduce your workload during the second period of this term, I strongly recommend that you start reading the novels before the module starts.**

Since the course runs at 100%, you must be prepared to allocate 40 hours of study per week, including class attendance, reading and writing assignments. Studying for 30 credits in one term is like a full-time job.

Communication

All the meetings for this course are online; most of our classes will take place in "online classrooms" via the web conferencing system Adobe Connect Pro. Access to the digital classrooms will be provided through links posted on the course site on Blackboard. Please note that you need to have a headset, a microphone and a webcam so as to be able to fully participate in and enjoy our Adobe Connect sessions. If you wish to learn more about Adobe Connect and test your equipment, check this web page out.

On Blackboard, you will find specific information, such as detailed course descriptions, class schedule, teaching materials, course requirements and assignments. A great part of your work will be carried out via Blackboard, too. It is therefore essential that you enroll in the course on Blackboard as soon as you have

been assigned a student account (keep in mind that course registration and enrollment in the course on Blackboard are separate things). Follow the steps under the heading "Get started with your studies". Once the module has started, you should check the course site on Blackboard on a daily basis. Important information will be posted by your instructors on the first page of the course site (as "Announcements"). I also strongly recommend that you use your HiG student e-mail account rather than your private e-mail account when communicating with your teachers.

Registration for Written Exams

Registration for exams as well as retakes via KronoX is mandatory. You can register no earlier than five weeks and no later than ten days before the exam. Please note that no post-registrations will be accepted. If you are a distance education student and are unable to take the exam on campus you can apply to take the exam at another location. Applications must be submitted no later than three weeks prior to the exam. Contact your faculty for more information.

Course Evaluation

After completion of your course a web-based course evaluation questionnaire will be sent to your HiG e-mail address. Your answers in the course evaluation are very valuable and your comments will help us improve and develop the course in the future. All students registered on the course will receive a course evaluation report where all answers are compiled. Individual modules may also include separate evaluation surveys.

General Information

Library
The library is located in the middle of the campus and is open to everybody. Welcome to the library to activate your entrance card as a library card. You can reach all digital resources such as e-books and e-journals after logging in with your computer account. You can read more about the library services at hig.se/biblioteket

Campus
A map of the campus area is available at hig.se/newstudent

HIG Card
This card works as an entrance card and gives you access to doors and computer rooms. The card also works as a library card as well as a copy card. You can get the card at the reception desk at the Student Centre.

IT Support
This is where you turn if you encounter any problems regarding your computer account or any other IT related problems. The IT support is open for visits 09.00-15.00 in building 22, Monday to Friday. You can also contact them by telephone +46 (0)26 64 88 00 or email itsupport@hig.se

Course syllabus and Reading List
Find your syllabus at hig.se/syllabuses

Course Timetable
Registered students at the University of Gävle can find the course timetables in the Student Portal. If you are not registered, you may find course timetables through our online timetable search service at schema.hig.se

The University of Gävle is human-centred and develops the understanding of a sustainable living environment.

Student Accommodation

You need to apply for accommodation yourself. Please remember to do so in good time before your arrival. You can find information about how to apply for student accommodation at hig.se/newstudent

The Student Centre

At the Student Centre you will meet knowledgeable staff who can assist you in just about anything regarding your studies at the University of Gävle. The Student Centre is located in building 22. You can also find a café in the area and a TV display showing the daily timetabling. You can contact the Student Centre by email at studentcentrum@hig.se

Student support

Sometimes you need help to manage your studies and student life. At the University of Gävle we have several support functions to help you deal with various study-related situations, such as, for example, student health care and support for disabled students. For more information about student support at the University of Gävle, please visit hig.se/studiestod