



Please note that this is not the Notification of selection results.

## Welcome to the University of Gävle and the Faculty of Education and Business

COURSE English Introductory Course 30 credits  
IDENTIFYER ENG014  
APPLICATION CODE 22513  
COURSE PERIOD 04-23 (January 25-June 9)  
SYLLABUS [Syllabus](#)

PERIOD FOR SELF REGISTRATION THROUGH THE STUDENT PORTAL week 2-3 (January 11-24)

TEACHER Lisa Johansson  
CONTACT INFORMATION [lisa.johansson@hig.se](mailto:lisa.johansson@hig.se)  
FACULTY SECRETARY Monika Karlsson  
CONTACT INFORMATION [monika.karlsson@hig.se](mailto:monika.karlsson@hig.se)

If you are registered and choose to discontinue your studies you have to report it in the Student Portal within three weeks from the course start. If you choose to discontinue your studies later than three weeks into the course you need to contact your faculty secretary.

### GET STARTED WITH YOUR STUDIES!

More information at [www.hig.se/newstudent](http://www.hig.se/newstudent)

#### 1 COMPUTER ACCOUNT

You can collect your computer account at [webkonto.student.hig.se](http://webkonto.student.hig.se) two weeks before the semester starts. Your computer account gives you access to the University web services.

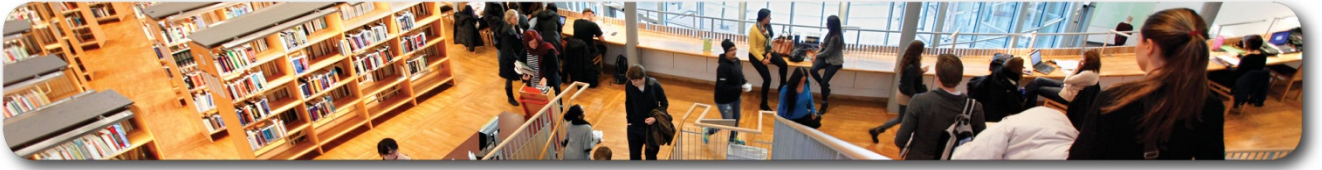
#### 2 THE STUDENT PORTAL

Please register for your course through the Student Portal (week 2 and 3) at [studentportal.hig.se](http://studentportal.hig.se)

#### 3 BLACKBOARD

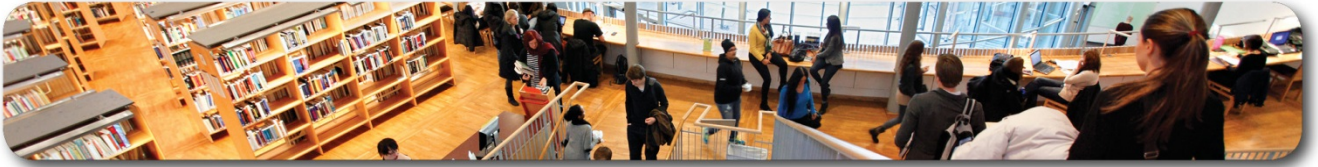
The Blackboard platform is a web-based learning management system where you can find course material. Log in via the Student Portal, find your course and enroll.

Course ID in Bb ENG014.22513.2016  
Period for enrolling in BB week 49-2 (November 30-January 17)



### **Registration for exam**

Registration for ordinary exams as well as re-examinations via the Student Portal is mandatory. You can register for exams five weeks before the exam date at the earliest and no later than ten days before the exam date. Please note that no post-registrations will be accepted. If you for some reason are unable to write the exam at campus, you can apply to write the exam at another location. The application must be submitted no later than three weeks prior to the exam date. Contact your faculty for more information.



Högskolan i Gävle

Gävle November 2015

## Welcome to the University of Gävle and to the English Introductory Course

My name is Lisa Johansson and I am the course coordinator of this course.

In this letter you will find basic information about our course and our department. To start with it is important that you register on Blackboard which will be our main channel for communication. This is where you will find material about our course such as the time table, instructions, assignments, power point presentations etc. This is also where the different instructors will post general announcements concerning the course and the individual sessions. Please note that the time table for the first modules will be posted by the end of week one which is the first week of January.

You need to obtain a student account at Studentportalen. This is where you register for exams and where you get access to your results.

If you need support with any technical issues concerning Blackboard our support service is glad to help at: [support@hig.se](mailto:support@hig.se)

**An introduction day will be held on Monday January 25.** During this day you will receive general information about the University of Gävle and you will have an opportunity to meet other international students. A time table for this day will be posted on Blackboard.

**Teaching will start Tuesday January 26 between 10am – 3pm. We will meet in room 31:524.**

During the first session you will receive an introduction of the course and you will also have an opportunity to introduce yourself to your peers. We will start with modules 1 and 4 which will be taught parallel. You therefore need to obtain all the course literature listed for these modules before the course starts.

Furthermore, to participate fully in our courses it is important that you prepare well for the seminars by reading instructed parts of the course literature. This is obligatory and vital in order to be able to participate in discussing particular models and issues brought up in the literature, rather than discussing topics in general. Therefore it is important that you get hold of the literature well in time for the relevant sessions. If you have troubles finding a particular title I can recommend that you visit [www.amazon.co.uk](http://www.amazon.co.uk). There you might also be able to find the titles second hand for a good price.

For your written assignments you should follow standards and procedures for academic writing. That means for example that you make clear distinctions between arguments and thoughts of your own and those of others by using one of the standard systems for referencing. In terms of language it means that you use formal written language. However, since this is also something you will develop as part of our courses it is important that you already from the beginning pay attention to all the comments given by your instructors.

Should you have any general questions about your studies at the University of Gävle I advise you to access the hig-website stated above. If you have any questions regarding the course please do not hesitate to contact me.

Kind regards

Lisa Johansson

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