

Welcome to the University of Gävle and the Faculty of Education and Business

course Financial Management C IDENTIFYER FEG322 APPLICATION CODE 21135 and 21180

COURSE PERIOD Weeks 04-13

SYLLABUS SCHEDULE

PERIOD FOR SELF REGISTRATION THROUGH THE STUDENT PORTAL 2016-01-18—2016-01-24

TEACHER Peter Lindberg contact Information peter.lindberg@hig.se FACULTY SECRETARY Angelica Selin

contact information kurs-aue@hig.se

If you are registered and choose to discontinue your studies you have to report it in the Student Portal within three weeks from the course start. If you choose to discontinue your studies later than three weeks into the course you need to contact your faculty secretary.

GET STARTED WITH YOUR STUDIES!

More information at www.hig.se/newstudent



You can collect your computer account at <u>webkonto.student.hig.se</u> two weeks before the semester starts. Your computer account gives you access to the University web services.



Please register for your course through the Student Portal at studentportal.hig.se



The Blackboard platform is a web-based learning management system where you can find course material. Log in via the Student Portal, find your course and enrol.

Course ID in Bb VT16 21135

Access code If needed an access code will be sent to you in a separate email. Period for enrolling 25 January to 31 January

Registration for exam

Registration for ordinary exams as well as re-examinations via Kronox is mandatory. You can register for exams five weeks before the exam date at the earliest and no later than ten days before the exam date. Please note that no post-registrations will be accepted. If you for some reason are unable to write the exam at campus, you can apply to write the exam at another location. The application must be submitted no later than three weeks prior to the exam date. Contact your faculty for more information.